



Location: Redhill  
 Department: Finance  
 Direct Reports: 0  
 SMCR: No

## Operational Accountant

Reports to: Operational Accounting Manager

The Operational Accountant reports to the Operational Accounting Manager and works closely with the finance and operations teams across all Stellantis Financial Services UK countries. The successful candidate will complete a range of daily, weekly and monthly accounting activities to support accurate financial reporting and operational efficiency. This is a hybrid role based in Redhill, with time split between working from the office and home.

### ROLE DELIVERABLES

- Prepare, review and post daily, weekly and monthly accounting journals for a variety of accounting activities.
- Support the completion of month-end accounting activities for all Stellantis Financial Services UK entities, keeping to Service Level Agreements (SLAs).
- Work with operational teams and stakeholders to support commercial projects, including the design and implementation of new accounting processes.
- Support the maintenance of existing accounting processes (for example sub-ledger systems) and accounting documentation.
- Support operational teams in the completion of accounting activities.
- Prepare and review accounting reconciliations.
- Lead in the review and investigation of open items.
- Prepare accounting information and reports for finance and operational stakeholders across Stellantis Financial Services UK.
- Support projects, initiatives and other activities as required.

### JOB CHALLENGES

The Operational Accountant must work with a wide variety of stakeholders in a calm and professional way while completing accounting processes that meet the needs of the business.

### EMPOWERMENT

The Operational Accountant is responsible for keeping to internal accounting processes and procedures. The role has autonomy to identify issues, propose solutions and make day-to-day operational decisions, escalating matters where further guidance is required.



## BUDGET RESPONSIBILITIES

The Operational Accountant supports the accuracy of financial information used for budget management and provides information that helps business contacts understand actuals and variances. While the role does not directly control a budget, it influences financial accuracy that supports wider cost management.

## WORK RELATIONSHIPS

The Operational Accountant must build strong working relationships with colleagues within the Finance Team, including Accounts Payable, Reconciliations and Cash Management, to support timely and accurate financial processing. The successful candidate will also work with teams across the wider business in all countries to exchange information, advise on accounting matters and resolve queries. These interactions happen frequently and help support accurate financial reporting and operational performance.

## CANDIDATE PROFILE

Foreign language skills:

- None required for this role.

Professional qualifications, vocational training, education level:

- Suitable for candidates who have previously completed some technical accounting training (e.g. as part of a degree, AAT, or equivalent).
- Part qualified accountant (e.g. ACCA, ACA, CIMA) preferred, but not essential.

Previous experience required:

- Experience using accounting systems such as SAP, Oracle or Sage.
- Experience creating accounting journals.
- Experience completing or reviewing balance sheet reconciliations.
- Experience working within an accounting or operational finance environment.

Person characteristics required:

- Strong analytical and numerical skills.
- Accuracy and attention to detail.
- Ability to prioritise work and manage stakeholder expectations.
- Ability to work as part of a team.
- Ability to adapt to a changing environment and support other areas of the team when required.



## **CAREER PATH (PRE & POST)**

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This position would constitute a promotion for people who have held the following positions:

- Accounting Clerk, Reconciliation Clerk, Funding & Payments Clerk.

On leaving this position, a job that would be considered a promotion is:

- Senior Accountant, Accounting Supervisor.